

**Division of Assessment Implementation
DAC Monday Email for September 23, 2002**

Appeals

The deadline for a school to appeal its Spring 2002 Performance Judgment is **November 4, 2002**. The steps for filing an appeal are attached below.



Data Review

The deadline for data review is midnight EST, **October 3, 2002**. An Excel spreadsheet to assist in filing a data review is on the DAC page of the KDE website, on the CD you received at the fall training, and is attached below.



Writing Program Update

There will be no release of a fall video from the Writing Program this year. If you have questions regarding the Writing Program please contact Julie Whitaker at 502-564-2106 or email her at jwhitake@kde.state.ky.us.

Updated Inclusion Regulation

The changes to the Inclusion Regulation regarding LEP students are now completed and the updated version of the document is available through the link on the DAC web page.

Reconfiguration -Deadline Approaching

If your district has any schools which have been consolidated, opened/closed, changed in population, or in any way reconfigured, you will need to fill out the attached form and send it to Kevin Hill(khill@kde.state.ky.us) by September 30, 2002. This form is also available on the DAC page of the KDE website.



CTB District Enrollment and Order Packets - Deadline Approaching

DACs should have received packets asking for enrollment information and materials orders in preparation for the Spring 2003 CATS administration from CTB/McGraw-Hill. If you did not receive one or have any questions, contact Deborah Molin at 1-800-538-9547, ext 6878. You need to get this information back to CTB no later than September 30.

NOTE: Below is a clarification about the documents that are approved for use for Levels 13, 16 and 19 for the CTBS/5 Testing. The "Alert Sheet" did not include all the numbers. What is on the "Alert Sheet" and the ones listed below are all approved for use.

CTBS/5 Survey Version Documents approved for End of Primary, Grade 6 and Grade 9.
End of Primary

Level 13 All test booklets must be replaced
Level 13 Test Directions for Teachers: 68704, 67533 and 43269

Grade 6
Level 16 CTBS/5 Survey Version Test Booklet: 68705 and 67531
Levels 14/21-22 Test Directions for Teachers: 68707 and 43504

Grade 9
Level 19 CTBS/5 Survey Version Test Booklet: 68706 and 67532
Levels 14/21-22 Test Directions for Teachers: 68707 and 43504

KDE Web Downtime

The CATS score reports and school report card information/application will not be available on **Saturday, October 5, from 8 AM to 4 PM Eastern Time**. The databases are scheduled for "maintenance".

Interpretive Guide

The final version of the 2002 Interpretive Guide is available at this location :
http://www.kde.state.ky.us/oaa/implement/CATS_reports_2002/cats_reports_Sept_2002.asp This can also be accessed from the District Assessment Coordinators web page of the KDE website. This document gives detailed information on how to interpret the pages of your KPRs.

Testing in Kentucky Brochures

Schools should receive the updated Testing in Kentucky brochures by mid-week. If you have questions about your shipment, please contact Susie Snodgrass at ssnodgra@kde.state.ky.us.